

# Instructions for website administrators

## Changing the privacy settings

Version 2 – June 2017

### PURPOSE

Normally the full name and profile of living people are not visible to the public but an administrator has to be able to access these hidden details when editing their profile.

### PROCEDURE

- Administration
- Setup
- General settings
- Change 'Maintenance mode' and 'Privacy' as follows:-

Normal settings

Settings when editing profiles of living people





Normal settings	Settings when editing profiles of living people
<p>▼ Database</p> <p>Database Host: <input type="text" value="localhost"/></p> <p>Database Name: <input type="text" value="christin_gen_copy"/></p> <p>Database User Name: <input type="text" value="christin_tng"/></p> <p>Database Password: <input type="text" value="AjhuLvbBE"/></p> <p>Database Port: <input type="text"/></p> <p>Database Socket: <input type="text"/></p> <p>Maintenance Mode: <input type="text" value="Off"/></p> <p>► Table Names</p> <p>► Paths and Folders</p> <p>► Site Design and Definition</p> <p>► Media</p> <p>► Language</p> <p>▼ Privacy</p> <p>Require Login: <input type="text" value="No"/></p> <p>Restrict access to assigned tree: "Require Login" must be set to Yes to enable this o</p> <p>Show LDS Data: <input type="text" value="Never"/></p> <p>Show Living Data: <input type="text" value="Never"/></p> <p>Show Names for Living: <input type="text" value="Abbreviate first name"/></p> <p>Show Names for Private: <input type="text" value="Abbreviate first name"/></p>	<p>▼ Database</p> <p>Database Host: <input type="text" value="localhost"/></p> <p>Database Name: <input type="text" value="christin_gen_copy"/></p> <p>Database User Name: <input type="text" value="christin_tng"/></p> <p>Database Password: <input type="text" value="AjhuLvbBE"/></p> <p>Database Port: <input type="text"/></p> <p>Database Socket: <input type="text"/></p> <p>Maintenance Mode: <input type="text" value="On"/></p> <p>► Table Names</p> <p>► Paths and Folders</p> <p>► Site Design and Definition</p> <p>► Media</p> <p>► Language</p> <p>▼ Privacy</p> <p>Require Login: <input type="text" value="No"/></p> <p>Restrict access to assigned tree: "Require Login" must be set to Yes to enable this o</p> <p>Show LDS Data: <input type="text" value="Never"/></p> <p>Show Living Data: <input type="text" value="Always"/></p> <p>Show Names for Living: <input type="text" value="Yes"/></p> <p>Show Names for Private: <input type="text" value="Abbreviate first name"/></p>

### Important:-

1. As soon as you have finished entering the details, change the settings back to normal.
2. Also, if you do not enter a birthdate for a person, the system assumes that the person has died and therefore all their details are visible. Thus, if you know that the person is probably still living, you should tick the living box (under the gender) as follows.

## Donald James GORDON (I-1523)

♂ 1946 -

 Save  Notes  Sources  Associations

Last Modified: 30 Mar 2017 03:02:30 (Don)

### ▼ Name

First/Given Name(s)

Last/Surname

Donald James

GORDON

Gender

Nickname

Title

Prefix

Suffix

Name Order

Male





Don

Default

Living  Private Tree: Christina and Donald McLean (▼ [Edit](#)) Branch: Allan McLean's descendants (▼ [Edit](#))

### ▼ Events

**Note:** When entering dates, please use the standard genealogical format DD MMM YYYY. For example, 10 Apr 2004.

	Date	Place				
Birth:	<input type="text"/>	Subiaco WA				
Christening:	<input type="text"/>	<input type="text"/>				
Death:	<input type="text"/>	<input type="text"/>				
Burial:	<input type="text"/>	<input type="text"/>				

..ooOoo..

### Any constructive comments?

For questions or suggestions about this document:-

- \* Leave a message though 'Contact Us' on the website - [www.christinaanddonaldmclean.com](http://www.christinaanddonaldmclean.com), or
- \* Write to **C&D McLean Committee c/o Strathalbyn Museum & National Trust, 1 Rankine St, Strathalbyn SA 5255**